

## **Notice Inviting Quotation (AcSIR/WS/4/2025) dated 22/05/2025**

**Sub: - Engagement of Architect/Consultant for certification of measurement and bills for the work “Renovation of existing office of AcSIR HQ, CSIR-HRDC campus, Ghaziabad”**

**Academy of Scientific and Innovative Research** is an institution of national importance, under GOI, with headquarter in CSIR-HRDC campus, Kamla Nehru Nagar, Ghaziabad. AcSIR has engaged a contractor for renovation of existing office. The work is expected to be started within few days.

Sealed quotations are hereby invited from Architects/Consulting engineers for Certification of measurements and Bills (including Final bills) submitted by the Contractor, based on joint measurements conducted by the Contractor's representative and engaged Architects/Consulting engineers.

The scope of work broadly includes:

1. Joint measurements as and when required.
2. Certification of measurements books and bills submitted by the contractor.

The estimated cost of the entire project amounts to Rs. 51.332 Lacs, covering civil and electrical works. The duration of the work is expected to be three and half months. It is expected that three to four bills will be raised by the contractor for the work. The payment terms are as follows:

1. 75% payment during the progress of work, corresponding with ongoing payments to the Contractor.
2. 25% payment upon certification of final payments to the Contractor.

Sealed quotations may please be dropped in the tender box kept in the AcSIR office, latest by **2:00 pm on May 27, 2025**.

The quotations will be opened on **May 27, 2025 at 2:30 pm**.

### **Note**

1. The bidders are to quote their consultancy fees on lumpsum basis, on their letterheads. Tax applicable (if any) should be mentioned clearly in percentage.
2. The bidders are to submit back the 'Notice Inviting Quotation' duly signed and stamped as a token of their acceptance, with the quotation.
3. Bidders are also requested to enclose their brief profile.
4. Conditional bid shall not be accepted.

Signature and Stamp of the bidder

**Rakesh Kumar Bindal**  
Consultant Engineer  
Mob: 9953217117