

## E-Governance

Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]

English	<p>(1) <b>Academy of Scientific and Innovative Research Act, 2011;</b>  <a href="http://acsir.res.in/wp-content/uploads/2019/10/AcSIR-Act-2011_7Feb2012.pdf">[http://acsir.res.in/wp-content/uploads/2019/10/AcSIR-Act-2011_7Feb2012.pdf]</a></p> <p>(2) <b>AcSIR Statutes, 2017;</b>  <a href="http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Statutes-2017.pdf">[http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Statutes-2017.pdf]</a></p> <p>(3) <b>AcSIR Ordinances, 2017;</b>  <a href="http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Ordinances-2017.pdf">[http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Ordinances-2017.pdf]</a></p> <p>(4) <b>Student's Handbook</b>  <a href="https://acsir.res.in/wp-content/uploads/2021/04/AcSIR-Handbook-April-13-2021.pdf">[https://acsir.res.in/wp-content/uploads/2021/04/AcSIR-Handbook-April-13-2021.pdf]</a></p> <p>(5) <b>Proceedings of Senate Meetings</b>  <a href="http://acsir.res.in/senate-meeting-proceedings/">[http://acsir.res.in/senate-meeting-proceedings/]</a></p>
Vernacular/ Local Language	<p>(1) <b>AcSIR Statutes, 2017;</b>  <a href="http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Statutes-2017.pdf">[http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Statutes-2017.pdf]</a></p> <p>(2) <b>AcSIR Ordinances, 2017;</b>  <a href="http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Ordinances-2017.pdf">[http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Ordinances-2017.pdf]</a></p> <p>(3) <b>AcSIR Biennial Report 2012-14</b>  <a href="http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-2012-14_Hindi.pdf">[http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-2012-14_Hindi.pdf]</a></p> <p>(4) <b>AcSIR Annual Report 2019-20</b>  <a href="https://drive.google.com/file/d/1sSNBUISeWy3nLGnCN4tM4WftDTRyaRE7/view">[https://drive.google.com/file/d/1sSNBUISeWy3nLGnCN4tM4WftDTRyaRE7/view]</a></p>

**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**

Last date of Annual updation	April 12, 2021
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**Information available in electronic form [Section 4(1)(b)(xiv)]**

<p>Details of information available in electronic form</p> <p>Name/ title of the document/record/ other information</p> <p>Location where available</p>	<p>Information can be obtained through the AcSIR Website <a href="http://acsir.res.in">http://acsir.res.in</a></p> <p>List of materials available</p> <ul style="list-style-type: none"> <li>• <b>AcSIR Act, 2011</b> [ <a href="http://acsir.res.in/wp-content/uploads/2019/10/AcSIR-Act-2011_7Feb2012.pdf">http://acsir.res.in/wp-content/uploads/2019/10/AcSIR-Act-2011_7Feb2012.pdf</a> ]</li> <li>• <b>AcSIR Statutes, 2017</b> [ <a href="http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Statutes-2017.pdf">http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Statutes-2017.pdf</a> ]</li> <li>• <b>AcSIR Ordinances, 2017</b> [ <a href="http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Ordinances-2017.pdf">http://acsir.res.in/wp-content/uploads/2017/04/AcSIR-Ordinances-2017.pdf</a> ]</li> <li>• <b>AcSIR-CSIR MoU</b> [ <a href="http://acsir.res.in/wp-content/uploads/2014/03/MoU_AcSIR-CSIR.pdf">http://acsir.res.in/wp-content/uploads/2014/03/MoU_AcSIR-CSIR.pdf</a> ]</li> <li>• <b>AcSIR Handbook (Academic Guidelines for Student &amp; Faculty)</b> [<a href="https://acsir.res.in/wp-content/uploads/2021/04/AcSIR-Handbook-April-13-2021.pdf">https://acsir.res.in/wp-content/uploads/2021/04/AcSIR-Handbook-April-13-2021.pdf</a> ]</li> <li>• <b>Proceedings of Senate Meetings</b> [ <a href="http://acsir.res.in/senate-meeting-proceedings/">http://acsir.res.in/senate-meeting-proceedings/</a> ]</li> <li>• <b>AcSIR Biennial Report 2010-12</b> [ <a href="http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-Biennial-Report-2010-12_5July13.pdf">http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-Biennial-Report-2010-12_5July13.pdf</a> ]</li> <li>• <b>AcSIR Biennial Report 2012-14 in English</b> [ <a href="http://acsir.res.in/wp-content/uploads/2014/03/AcSIR-Biennial-Report-2012-14-in-English.pdf">http://acsir.res.in/wp-content/uploads/2014/03/AcSIR-Biennial-Report-2012-14-in-English.pdf</a> ]</li> </ul>
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	<p><a href="content/uploads/2013/12/AcSIR-2012-14_English.pdf">content/uploads/2013/12/AcSIR-2012-14_English.pdf</a> ]</p> <ul style="list-style-type: none"> <li>• <b>AcSIR Annual Report 2019-20</b> [<a href="https://drive.google.com/file/d/1sSNBUSeWy3nLGnCN4tM4WftDTRyaRE7/view">https://drive.google.com/file/d/1sSNBUSeWy3nLGnCN4tM4WftDTRyaRE7/view</a> ]</li> </ul>
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### Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]

Name & location of the faculty	<p><b>Academy of Scientific and Innovative Research (AcSIR)</b> CSIR- Human Resource Development Centre, (CSIR-HRDC) Campus Postal Staff College Area, Sector 19, Kamla Nehru Nagar, Ghaziabad, Uttar Pradesh- 201 002 Ph: +91-120-2783009 (L), 9266600947 (M) +91-9266600847 (M) Contact Us: <a href="mailto:officeofdirector@acsir.res.in">officeofdirector@acsir.res.in</a></p>
Details of information made available	<p>Information available in electronic format</p> <ul style="list-style-type: none"> <li>• <b>AcSIR Act, 2011</b></li> <li>• <b>AcSIR Statutes, 2017</b></li> <li>• <b>AcSIR Ordinances, 2017</b></li> <li>• <b>AcSIR-CSIR MoU</b></li> <li>• <b>AcSIR Handbook (Academic Guidelines for Student &amp; Faculty)</b></li> <li>• <b>Proceedings of Senate Meetings</b></li> <li>• <b>AcSIR Biennial Report 2010-12</b></li> <li>• <b>AcSIR Biennial Report 2012-14 in English</b></li> <li>• <b>AcSIR Annual Report 2019-20</b></li> </ul> <p>Links to the above information available at the previous section</p>
Working hours of the facility	<p>Office hours: 09:00 AM to 5:30 PM</p> <p>Information in electronic format available 24 hours at <a href="http://acsir.res.in/downloads/">http://acsir.res.in/downloads/</a></p>
Contact person & contact details (Phone, fax email)	<p><b>Prof. Rajender Singh Sangwan</b> <b>Director</b> Academy of Scientific and Innovative Research (AcSIR) CSIR- Human Resource Development Centre, (CSIR-HRDC) Campus Postal Staff College Area, Sector 19, Kamla Nehru Nagar, Ghaziabad, Uttar Pradesh- 201 002</p>

	Ph: +91-120-2783009 (L), 9266600947 (M) +91-9266600847 (M) Contact Us: <a href="mailto:director@acsir.res.in">director@acsir.res.in</a> ; <a href="mailto:officeofdirector@acsir.res.in">officeofdirector@acsir.res.in</a>
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### Such other information as may be prescribed under Section 4(i) (b)(xvii)

Grievance redressal mechanism	<p><b>Academic Grievances:</b></p> <ul style="list-style-type: none"> <li>(i) Academic grievances of the students are primarily dealt with by the AcSIR Academic Committee formed at each of its Centres;</li> <li>(ii) If resolution is not possible by the Academic Committee, the matter is referred to the Associate Director (Student Affairs);</li> <li>(iii) Subsequently, the matter may be referred to the Director, AcSIR for resolution.</li> </ul> <p><b>Dispute between AcSIR and an employee of AcSIR:</b></p> <ul style="list-style-type: none"> <li>(i) Provision for Arbitration at AcSIR Act, 2011 (<b>Clause 34</b>) for redressal of disputes between an employee and AcSIR.</li> </ul> <p><b>Grievance related to Sexual Harassment</b></p> <ul style="list-style-type: none"> <li>(i) Through the Sexual Harassment Committee of concerned CSIR Labs and other Associate Academic Centres where the AcSIR students are placed (workplace) for grievances of similar nature;</li> <li>(ii) Through the Sexual Harassment Committee of AcSIR for grievances of similar nature at AcSIR Headquarters;</li> <li>(iii) Through the Sexual Harassment Committee of concerned CSIR Labs where the AcSIR personnel are placed (workplace) for grievances of similar nature</li> </ul>
Details of applications received under RTI and information provided	Details of applications received under RTI and information provided are available at <a href="https://acsir.res.in/wp-content/uploads/2022/09/Details-of-applications-received-under-RTI-and-information-provided.pdf">[https://acsir.res.in/wp-content/uploads/2022/09/Details-of-applications-received-under-RTI-and-information-provided.pdf]</a>
List of completed schemes/ projects/ Programmes	Nil
List of schemes/ projects/ programme underway	Nil
Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	<ol style="list-style-type: none"> <li>1. Work contract pertaining to the release of advertisements, for the period from July 16, 2021 to July 15, 2022, with the following:             <ol style="list-style-type: none"> <li>a. M/s Airads Limited, 433, Functional</li> </ol> </li> </ol>

	<p>Industrial Estate, Patparganj, Delhi- 110092</p> <p>b. M/s Chirajn Advertising, E-170, LGF, East of Kailash, New Delhi- 110065</p> <p>2. Contract to supply manpower, for the period from June 1, 2021 to May 31, 2022, with M/s GA Digital Web Word (P) Ltd, No. 1 Hargobind Enclave, Vikas Marg Extension, Delhi- 110092</p>
Annual Report	<ul style="list-style-type: none"> <li>• <b>AcSIR Annual Report 2019-20</b> [<a href="https://drive.google.com/file/d/1sSNBUSeWy3nLGnCN4tM4WftDTRyaRE7/view">https://drive.google.com/file/d/1sSNBUSeWy3nLGnCN4tM4WftDTRyaRE7/view</a>]</li> <li>• <b>AcSIR Biennial Report 2012-14 in English</b> [ <a href="http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-2012-14_English.pdf">http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-2012-14_English.pdf</a> ]</li> <li>• <b>AcSIR Biennial Report 2010-12</b> [ <a href="http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-Biennial-Report-2010-12_5July13.pdf">http://acsir.res.in/wp-content/uploads/2013/12/AcSIR-Biennial-Report-2010-12_5July13.pdf</a> ]</li> </ul>
Frequently Asked Question (FAQs)	AcSIR website [ <a href="https://acsir.res.in/faqs/">https://acsir.res.in/faqs/</a> ]
Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable

### Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]

Details of applications received and disposed	Details of applications received under RTI and disposed are available at [ <a href="https://acsir.res.in/wp-content/uploads/2022/09/Details-of-applications-received-under-RTI-and-information-provided.pdf">https://acsir.res.in/wp-content/uploads/2022/09/Details-of-applications-received-under-RTI-and-information-provided.pdf</a> ]
Details of appeals received and orders issued	Details of appeals received and orders issued are available at [ <a href="https://acsir.res.in/wp-content/uploads/2022/09/Details-of-appeals-received-and-orders-issued.pdf">https://acsir.res.in/wp-content/uploads/2022/09/Details-of-appeals-received-and-orders-issued.pdf</a> ]

### Replies to questions asked in the Parliament[Section 4(1)(d)(2)]

Details of questions asked and replies given	AcSIR did not receive any Parliament Questions
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