

Norms for discharge of functions [Section 4(1)(b)(iv)]		
(i)	Nature of functions/ services offered	Academic Programs offered at AcSIR: <ul style="list-style-type: none"> ▪ Ph.D. (Sciences) ▪ Ph.D. (Engineering) ▪ Integrated Dual Degree Program (IDDP) ▪ M.Tech ▪ M.Sc ▪ Integrated M.Sc.-Ph.D ▪ Post Graduate Diploma
(ii)	Norms/ standards for functions/ service delivery	AcSIR Act, 2011 As defined in Clause 30 (1) of AcSIR Act, 2011 Subject to the provisions of this Act and the Statutes, the Ordinances of the Academy may provide for all or any of the following matters, namely:- (a) the admission of the students; (b) the courses of study; (c) the conditions under which students shall be admitted and shall be eligible for degrees, diplomas and certificates and to the examinations of the Academy, and shall be eligible for the degrees, diplomas and certificates; (d) the conditions of award of the fellowships, scholarships, medals and prizes; (e) the condition and mode of appointment and duties of examining bodies, examiners and moderators; . (j) the conduct of examinations; (g) the maintenance of discipline among students of the Academy; (h) any other matter which by this Act or the Statute, is to be, or, may be, provided for by the Ordinances.
(iii)	Process by which these services can be accessed	All academic services are provided by the different AcSIR Centres at the CSIR Laboratories and other Associate Centres of AcSIR under the supervision of the AcSIR Coordinators nominated at the AcSIR Centres. Such services are provided under the general supervision of the AcSIR Headquarters at Ghaziabad.
(iv)	Time-limit for achieving the targets	As per the guidelines issued by UGC from time to time that AcSIR Senate has adopted from time to time.

(v)	Process of redress of grievances	<p>Academic Grievances:</p> <ul style="list-style-type: none"> (i) Academic grievances of the students are primarily dealt with by the AcSIR Academic Committee formed at each of its Centres; (ii) If resolution is not possible by the Academic Committee, the matter is referred to the Associate Director (Student Affairs); (iii) Subsequently, the matter may be referred to the Director, AcSIR for resolution. <p>Dispute between AcSIR and an employee of AcSIR:</p> <ul style="list-style-type: none"> (i) Provision for Arbitration at AcSIR Act, 2011 (Clause 34) for redressal of disputes between an employee and AcSIR. <p>Grievance related to Sexual Harassment</p> <ul style="list-style-type: none"> (i) Through the Sexual Harassment Committee of concerned CSIR Labs where the AcSIR students are placed (workplace) for grievances of similar nature; (ii) Through the Sexual Harassment Committee of AcSIR for grievances of similar nature at AcSIR Headquarters; (iii) Through the Sexual Harassment Committee of concerned CSIR Labs where the AcSIR personnel are placed (workplace) for grievances of similar nature