



Academy of Scientific and Innovative Research

RECRUITMENT TO THE POSITION OF MANAGER AT AcSIR, NCR of Delhi

The Academy of Scientific and innovative Research (AcSIR) has been established by an Act of Parliament as an Institute of National Importance, with its mission to create highest quality personnel with cross-disciplinary knowledge, aiming to provide leaders in the field of science and technology. It is not a government organization.

The main objectives of AcSIR are – dissemination of advanced knowledge in science and technology, by providing teaching and research facilities in emerging and futuristic areas of inter-disciplinary and multi-disciplinary areas; establishment of linkages with industries; collaboration with reputed universities and institutions in India and abroad; and promotion of research in science and technology having a bearing on social, economic and cultural and intellectual welfare of the people. The curricula, pedagogy and evaluation is innovative. The Academy also has the authority to award degrees and diplomas to the students enrolled in different programmes.

AcSIR invites application from suitable candidates for a position of Manager. The appointment will be purely on a contractual basis through open selection failing which by deputation. The term of office will be for a period of five years from the date of appointment on contract. The tenure could be renewed on further similar terms.

Qualification, Experience and Age:

- i) **Essential Qualification:** Master's Degree in any discipline with at least 55% marks or its equivalent grade.
- ii) **Desirable Qualification:** Qualification in area of Management/Engineering/
Law
and
Experience in handling computerized administration/ legal/ financial/
establishment matters.
- iii) **Experience:** 5 years of experience in Educational/ Scientific Administration.
Or
Comparable experience in research establishments and other institutions of
higher education.
Or
At least 5 years of administrative experience.



- iv) **Period of probation (if any):** One year from the date of appointment.
- v) **Age:** Below 50 years (age relaxation up to 5 years for SC/ST/Physically Disabled/Woman – Widowed/ Divorced/ Judicially- separated and not remarried; and up to 3 years for OBC).
- vi) **Relaxation:** The qualifications and experience can be relaxed in the case of exceptionally meritorious candidates/candidates having exceptional experience with approval of the Chairperson of the Board.

Duties and Powers of the Manager:

The Manager shall have certain administrative and financial powers delegated and shall be responsible for taking decisions to that extent. In addition to the supervision of the work assigned to him/her, he/she will assist the Senior Manager, the Associate Directors and the Director of the Academy or as may be communicated from time to time by the Director.

Compensation:

Compensation for the position of Manager shall be recommended by the Selection Committee commensurate with the experience of the person. The annual package will be fixed in the range of Rs. 6.6 to 9.7 lakh per annum and shall have both fixed and performance based variable component as recommended by the Selection Committee, which will have to be ratified by the Board.

Interested candidates may please download the application form from <https://goo.gl/EogljT> and send it (signed pdf as well as editable version) through e-mail to the Acting Director, AcSIR at hr@acsir.res.in.

This advertisement is available at the AcSIR website at <http://acsir.res.in>. All applications received up to 5.00 PM on **18.10.2016** will be considered for the position. The shortlisted candidates will be intimated by email the date, time and venue of the interview.